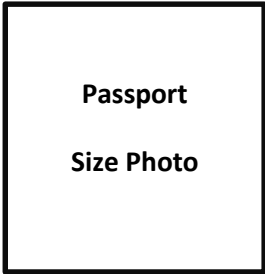




# Swaziland Revenue Authority



## Customs Department

### USER PROFILE CREATION/DELETION/MODIFICATION FORM

Undertaking to be signed to have access rights to Asycuda World system duly owned by Customs and Excise Department of the Swaziland Revenue Authority

PLEASE TICK ONE: AGENT/DECLARANT<sup>i</sup>, IN-HOUSE DECLARANT <sup>ii</sup>OR TRADER<sup>iii</sup>

AGENT/DECLARANT	<input type="checkbox"/>
IN-HOUSE DECLARANT	<input type="checkbox"/>
TRADER	<input type="checkbox"/>

NEW APPLICATION	<input type="checkbox"/>
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AMMENDMENT	<input type="checkbox"/>
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DE-ACTIVATION	<input type="checkbox"/>
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#### COMPANY DETAILS

<b>PART A</b>		
COMPANY NAME		
TIN		
POSTAL ADDRESS		
PHYSICAL ADDRESS		
PHONE NUMBER	CELL NUMBER	
EMAIL		

#### USER DETAILS

##### User 1

<b>PART B</b>		
Title		
Surname		
First Names		
PIN		
Job Title Des gnation		
Cell number	Email address	
Clearing Office		



# Swaziland Revenue Authority

THE USER ACCEPTS THE CONDITIONS OF USAGE AS SET BY THE SWAZILAND REVENUE AUTHORITY. THE USER FURTHER ACCEPTS TO BE BOUND BY THE PROVISIONS OF SECTIONS 2 and 39 OF THE CUSTOMS AND EXCISE ACT, 1971 (AS AMENDED) AS READ WITH SECTIONS 2 and 5 to 8 OF THE ELECTRONIC RECORDS (EVIDENCE) ACT, 2009.

APPLICANT'S SIGNATURE .....

DATE:...../...../.....



**APPLICANT'S MANAGER APPROVAL**

MANAGER'S FULL NAME.....

MANAGER'S SIGNATURE:.....

DATE: ...../...../.....

## OFFICIAL USE BY CUSTOMS DEPARTMENT

<b>PART C</b>			
APPROVED/ NOT APPROVED			
Full Name	Signature	Date	
Profile Status	<input type="checkbox"/> Activate	<input type="checkbox"/> Not Activated	<input type="checkbox"/> Deactivated
Comment (s)			
Name of Officer	Date	...../...../.....	
<b>PART D</b>	<b>To be signed by AW administrator</b>		
Data user Created/Modified/Delete			
Granted/Denied Access Rights to/From			
Other comments: <b>Kindly change the password immediately you login to the system for the first time</b>			
Admin Name	Signature	Date	

- i Agent/Declarant - Capture and view declarations or statements for clients including his/her own
- ii In-house Declarant - Capture and view declarations that he/she created only
- iii Trader – Only accesses the system to view own statements and declarations. Note that only one user will be allocated user access credentials per company

